

Finance Controller

Culture Statement: When you work at West Coast Gifts, you will never tell your friends you work for just another company. We're a ton of fun, a little quirky, and a lot customer focused. We push hard, we play hard, we're accountable and inclusive. We will never forget where we have come from and will always be strategic when planning where we are heading. We look out for each other, just like family does, and we're cool and always have been....even since before it was cool.

This a tremendous opportunity to join the largest distributor of award-winning delivery devices for the cannabis connoisseur as we build upon our established brands in Canada, and launch in the USA..

Since 2003, West Coast Gifts has provided its retail customers with the largest selection of cannabis accessories at competitive prices with speedy shipping and superior customer service. We are the exclusive designer, manufacturer and distributor of some of the most recognized brands in the industry, including: Red Eye Glass®, GEAR® Premium, Cheech & Chong™ Glass, Grateful Dead x GEAR Premium, Creature Skateboard x GEAR Premium, Red Eye Tek®, LIT™ Silicone, iRie™ and Retro Glass™.

Continually growing and expanding, we now offer an exciting opportunity for a confident and collaborative person to join our leadership team in the role of **Financial Controller**. This is a dynamic position that requires flexibility, as well as a positive, solution-oriented attitude, within a fast-changing setting. If you have a strong background in financial management in a growth environment, and the desire to make the next step in your career as part of an amazing team of creative and motivated professionals, you may be the perfect person for us.

The Role

Reporting directly to the Founding Director of West Coast Gifts, and supervising the Accountant and AP/AR Specialist, the Financial Controller will be accountable for the financial and accounting operations of the company, undertaking all aspects of financial management, including regulatory and financial reporting, budget and forecast preparation, as well as the development and update of internal policies and procedures. Responsibilities will also include the development of a comprehensive set of controls and budgets designed to mitigate risk, enhance the accuracy of the Company's reported financial results, and ensure that reported results comply with all relevant regulations and the generally accepted accounting principles and reporting standards. In this role you will:

- Be a part of the West Coast Gifts leadership team and help to develop achievable strategy.

- Manage the overall financial operations of the company, including, financial analysis, forecasting, financial reporting, risk management, accounting, etc.
- Oversee the operations of the accounting department, including but not limited to Billing, A/R, A/P, Cost Accounting, Inventory Accounting and Revenue Recognition, etc.
- Design a departmental organizational structure, adequate for achieving departmental and company goals and objectives.
- Establish and maintain internal controls to support the financial infrastructure.
- Ensure compliance with federal, provincial, and local financial legal requirements and professional standards, by enforcing adherence to requirements, and advising management on required actions
- Coordinate and direct the preparation of the budget and financial forecasts, and calculate and report variances
- Provide guidance on procedure questions by interpreting accounting policy and regulations
- Analyze financial data, present and interpret financial records and reports to West Coast Gifts management, highlight potential risk areas and make recommendations.
- Maintain customer confidence and protect operations by keeping financial information confidential.

Education, Skills and Experience

- Bachelor's degree in Accounting, Business Administration, or a related field.
- CPA or equivalent certification
- 7+ years of progressive responsible experience in a senior finance management role, with focus on forecasting and budget management, financial analytics and reporting, and compliance.
- Experience with SAP Financial Accounting and Controlling (SAP FICO)
- Experience managing a team.
- Proficiency with Microsoft Office Suite and G Suite, including advanced MS Excel skills
- Excellent verbal and written communication and presentation skills
- Ability to work collaboratively on cross-function projects and assignments
- Ability to work with sensitive financial information and maintain high level of information security and confidentiality
- Knowledge and passion for the cannabis industry will be considered an advantage
- Or equivalent combination of education, training and experience that provides the described knowledge, skills and abilities

Benefits & Company Perks

- Competitive pay
- Benefits package, including supplemental medical and dental insurance
- Paid Vacation (3 Weeks)
- 20% Team member discount
- Casual dress
- Dog friendly office

How to Apply

If you think we could be a good match, apply now by sending in your resume and cover letter to hr@westcoastgifts.ca

We're looking forward to meeting you!